

## Overview

### 2020–2021 AAA Board of Directors Election

The 2020-2021 Board of Directors ballot included candidates for four positions

- President-Elect
- Vice President-Education
- Director-Focusing on International
- Director-Focusing on Membership

Members can be selected for the Board of Directors slate in three ways

#### **Council Ballot Committee (CBC)**

**For the 2020-2021 ballot the CBC was responsible for selecting at least two candidates for the position of Director-Focusing on Membership**

- CBC is a “committee of the whole,” with Council members representing Sections and Regions serving as members.
  - Council is made up of one representative selected or elected by each Section and Region, serving 3-year terms, plus two international members at-large, and all members of the Board of Directors.
  - CBC Exception: while Board members are also members of Council, they are not members of CBC.
- The CBC populates the slate for one Board position each year, from nominations submitted from across the membership.

#### **AAA Nominations Committee**

**For the 2020-2021 ballot this committee was responsible for selecting at least two candidates for the positions of President-Elect, Vice President-Education, and Director-Focusing on International**

- This standing committee populates the slate from nominations submitted from across the membership.
- The Committee is made up of 7 members:
  - 5 elected by Council, from members nominated by members across the association
  - 2 most recent past-presidents of the AAA (the senior one serving as Chair)

#### **By Petition**

**Members may propose, by petition, names to be added to the ballot for Board of Directors. For the 2020-2021 ballot, there were no petitions.**

- For any AAA Board of Directors election, additional nominations can be made by a member petition.
- Per the Bylaws: “Additional nominations may be made by a petition signed by not less than one hundred (100) members of the Association submitted to the Executive Director at least forty-five (45) days prior to the beginning of the election. Persons so nominated must previously have agreed to serve if elected.”

## Voting Process for the 2020-2021 Board Election

- In February a “Get to Know the Candidates” page was posted on the AAA website, including candidate photos and brief overviews, for members to review prior to the opening of the election.
- The Board of Directors ballot opened on March 4, 2020 and closed on April 2, 2020.
- Regular and Life members of the Association are eligible to vote; student members are not eligible to vote in Board of Directors elections.
- Paper ballots are mailed to members in the following circumstances: 1) members without a valid email address and 2) members who have formally opted out of receiving email messages from the AAA.
- Electronic votes are collected securely via the AAA’s association management system, requiring password access.
- Mail-in votes must be post marked prior to the end of the election.
- Proper extraction of ballot data, and calculation of results of the election per the [AAA Board of Directors Election Voting Policy](#), were certified by the Association’s auditors.

## Certification of Election Outcomes

The AAA Board of Directors Election Voting Policy was linked from the ballot itself to inform members as they prepared to vote in the election.

- All elections (association-wide and segment) are executed using the AAA’s association management system, enforcing password protection and ensuring that only active members are able to vote.
- As part of the Association’s systems and disaster recovery procedures, the AAA’s technical support partner automatically backs up election result files, and stores them remotely.
- For the 2020-2021 Board of Directors election, two steps were completed to the finalization of election results:
  1. Throughout the election, scheduled backups of ballot data were archived to two independent off-site storage locations (the Association’s auditors and attorney).
  2. At the completion of the election, proper extraction of ballot data and calculation of results were certified by the Association’s auditors.

## Resources: Election-related excerpts from the AAA Bylaws

### Nominations Committee

The AAA Nominations Committee shall consist of the two most recent Past Presidents willing and able to serve and five members elected by Council. The five elected members cannot be current members of either Council or the Board of Directors. The Nominations Committee shall be chaired by the most senior, in service, of the Past Presidents serving. Members of the Nominations Committee are not eligible for nomination.

### Council Ballot Committee (CBC)

In 2011, Council established the policy that the Council Ballot Committee (CBC) would function as a "committee of the whole." Each year the CBC chooses at least two names to appear on the ballot for

one position on the Board of Directors ballot. The standing Council Ballot Committee, established with the Bylaws revision, comprises all Council members with the exception of the Board of Directors. Brigitte Muehlmann, Babson College, chaired the 2019–2020 CBC.

#### Nominations by Petition

The Bylaws provide that "Additional nominations may be made by a petition signed by not less than one hundred (100) members of the Association submitted to the Executive Director at least forty-five (45) days prior to the beginning of the election. Persons so nominated must previously have agreed to serve if elected. The membership of the Association shall be notified prior to the election of the nominations made by petition." (Section X).

#### **Questions?**

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